



MINUTES OF OPEN MEETING OF
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9
March 19, 2025

1. Commissioner Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 pm with Commissioner's Wolfe, Hischar, Price and Steele present.

Also, in attendance were Derrick Curtis (Fire Marshall) Starla McLaurin (Operations Director, Marble Falls Area EMS), Brad Wilson, Bandon Custer, Tyler Trojcek, Zach Watts, Justin McPherson (Firefighters), Lt. Joshua Nugent (Granite Shoals Fire Rescue) and M Logan (Logan Consulting).
2. Pledges to the flags of the United States and the State of Texas were recited.
3. Commissioner Hischar gave an invocation.
4. Public Comments – Lt. Nugent spoke.
5. Approval of prior meeting minutes – February 19, 2025 Regular Meeting and February 28, 2025 Special Meeting - Commissioner Hischar made the motion to accept the minutes from the February 19, 2025 Regular Meeting and was seconded by Commissioner Wolfe. The motion passed with Commissioner Bruett abstaining. Commissioner Wolfe made the motion to approve the minutes from the February 28, 2025 Special Meeting and was seconded by Commissioner Hischar. The motion passed unanimously.
6. Monthly Reports
 - a) MFAEMS Operations – Starla McLaurin stated it was a busy month. February saw 21 calls with 19 being transported.
 - b) Fire Operations Report – February report attached.
 - c) Fire Prevention Report – February report attached.

7. Treasurer's Report

- a) BCESD9 Financial Review - Financial Review was given by Commissioner Hischar. February 2025 Income \$290,641.35 and Expenses \$333,997.69 with a net LOSS (\$43,356.34). Total Cash in all accounts \$3,947,789.16. A motion to accept the financial reports from February was made by Commissioner Bruett and seconded by Commissioner Hischar. The motion passed unanimously. Ms. Logan reviewed the February TexPool report with all commissioners.
- b) Approval of any pending disbursements - The paid February disbursements were reviewed with Commissioner Hischar moving approval, seconded by Commissioner Bruett. The motion passed unanimously. February check detail attached.

8. Discuss and consider website requirements, posting and policy – No action taken.

9. Discuss and consider action on updating the security system and door locks – Commissioner Hischar made the motion to approve updating the security system and door locks with an amount not to exceed \$20,000.00 (twenty thousand dollars) for NSS Net Solutions and was seconded by Commissioner Steele. The motion passed unanimously.

10. Standing Committee Reports –

a). Budget & Finance Committee –

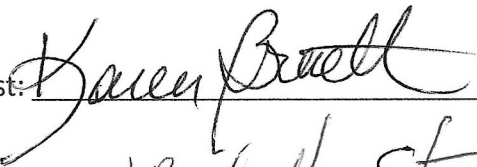
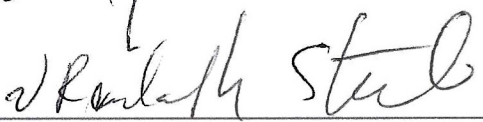
- Update on required PPE for the FY26 budget – Fire Marshal Curtis stated that the District was looking at approximately 30 sets of PPE for the next fiscal year, FY26. He also stated that he was in the process of researching the cost and would get back to the Board with estimates and quotes as soon as possible.

b). Strategic Planning Committee –

- Update on water availability, water tanks, brush clearing and possible grants – Fire Marshal Curtis stated that 5 subdivisions have reached out to him asking for more information on water tanks with Spicewood Trails wanting to install three (3) tanks now. He also stated there is a brush clearing grant through the Forest Service and he will forward the board the info and he posted the information on Facebook. More information as it develops. Commissioner Price is also working on a grant with FEMA for brush clearing.
- Discuss and consider action on selling Bruch 94, Utility 91 and Tender 93 – Commissioner Hischar made the motion to sell all three of the above-mentioned

apparatus with all proceeds going to Capital and was seconded by Commissioner Wolfe. The motion passed unanimously.

11. Executive Session – The board went into Executive Session at 7:03 pm. No action taken. The board came out of the Executive Session at 8:06 pm. Commissioner Bruett made the motion to proceed as deliberated and was seconded by Commissioner Hischar. The motion passed unanimously.
12. Adjourn – There being no further business Commissioner Bruett adjourned at 8:08 pm.

Attest: 
Approved: 



**Monthly Report for February 2025
To: Burnet County ESD #9 Commissioners**

From: BCESD9 Spicewood Fire Rescue

Summary for February 2025		
Calls for Service (33) Total		
Calls were for Medical: (23) Average response of: (10.25) mins. (2) Extended Time Calls 1- Stage for LE 1-SFR 2 nd Apparatus to Respond	Calls were for Fire/Non-Medical: (10) Average response time: (9.78) mins. (2) Extended Time Calls for Mutual Aid	Average Time for all calls is: 9.58 4 Overlapping Calls: (12.5%)
Staffing:		
Currently Accepting Applications for Internal Lieutenant Positions and Accepting Applications for Fire Administration Captain.		
Administrative:		
TCFP biennial compliance inspection completed, passed which suggestions for corrections for next inspection in 2027.		
Community Outreach/Visits/Meetings		
Derrick Curtis attended Safe-D E91- Fire Drill at Spicewood Christian Academy		
Training-		
Multiple People enrolled in Certification Classes (34.5) Hours of Training Completed		
Apparatus/Equipment		
SC91-New Tires		
Facilities		
EMS Station- Semi Annual Generator Inspection EMS Station- Bay Door Adjustable Cable Tensioner Fire Dept- Fire System Inspected		Prepared by K. Kelso

	MONTHLY REPORT FOR February 2025
To:	Burnet County ESD 9 Commissioners
From:	Derrick Curtis Fire Marshal/HOD Burnet County ESD 9

Inspections/ Permits issued

Annual Inspections: 6 **Re-inspections: 0**
Fire Protection Systems: 1 **Foster Home Inspections: 0**
Complaint Response: 0 **Permits Issued: 1 approved, 2 under review, 12 pending.**
Change of Occupancy: 0 **Knox box: (15 - boxes, 28 – gate switch, 3 – pad locks)**

Plan Review

Completed plan reviews:
 Texas Innovative Building Solutions
Permitted Square footage: 702,500

Meetings

POA/HOA Meetings: 0 **Pre-Development Meetings: 5**
Professional Meetings: 3 **Development phone conversations: 18**

Site Visits

Thomas Ranch, Atomic Warehouse, Texas Innovative Buildings, Minute Man Fuel, Foodie 71.

Training

Safe-D

Updates

- Travis Landing CR410 & CR410A: 90 sites, 80% complete
- Canyon West HWY 71: 1100 sites
- Rees Landing CR404 & Electric: 50 Sites, 5 homes built
- 2035 CR 410: 4 lots preliminary plans
- Thomas Ranch 3500 sites, 500-600 in ESD 9 (Fire Suppression Tank permit issued for Demo houses)
- Lake Travis Ranch Estates CR404: 40 sites conceptual plans
- Minute Fuel- Certificate of Occupancy issued.
- Atomic warehouse business campus. (New tenants signing contracts.)
- 122 Shoreline site plan approved; Suppression tank permit pending submission.
- Haynie Flat RD & Paleface (16 multi story duplexes) (waiting for something from LCRA and will then seek out permits)
- Canyon Ranch site work begins April 1, 2024, 10 Building permits approved, sprinkler system permits pending.
- Moonlight Bend (Canyon Ranch) residential subdivision- County approved the plat, 120 homes.
- Corner Stone Church (HWY 71) Permit issued, Temporary buildings approved and in use.
- A-Affordable Storage RV Boat storage 35% complete
- **Iron Wolf distillery status changed to under review**
- K & G Industrial LLC building 4 in the pipe line.
- Spicewood Garden 62 mobile home sites phase 1, phase 2 is HWY 71 commercial project.
- NEW Subdivision on CR 404 south of LCRA (Pending)
- Spicewood Ridge Storage (CR 410) 15% completed
- Commercial Development coming to Spicewood Trials (Gas station & Retail Center/Restaurant)
- Possible Gas Station CR 401 and 71
- Texas Innovative Building Solutions- Showroom floor and office.

Spicewood Access Control Proposal

Problem: Currently our exterior doors utilize a simple mechanical keypad lock that have a simple code that is shared amongst all users accessing the door and is an involved process to change codes on all doors. The mechanical nature of the lock allows the code to be entered in any order limiting potential combinations. Without reviewing security cameras, we have no way of knowing who is accessing what doors.

Proposed Solution: To provide better access control and security to the entrance doors at the station we should move to an electronic access control system where each user will have their own unique “passcode” to access the door. A log would log who is accessing a door and at what time. One solution is to use a key fob system where key fobs are programmed to an individual and issued. Key fobs can easily be turned off to revoke access. Another solution, my preferred solution, is a software that users can download an app on their phones. As long as they have their phone in their pocket, they just wave their hand in front of the door sensor and the door will unlock. A mix of both solutions is possible for most systems.

Details Given to Vendors: Looking for software access control via key fobs and/or phone apps for six (6) doors. Doors: 1) Admin door by Kelly’s office, 2) Door from bay to training room, 3) Door from rear exterior to gear room, 4) Dorm front door, 5) Door from bay to dorms, 6) Door from dorms to dumpster area.

Quotes: A total of three (3) vendors visited the station to provide quotes. One (1) vendor provided a quote for just hardware. Quotes will accompany this document.

- **ButterflyMX:** This vendor did not do a site visit and would not be the installers. We would need to locate a company that could install their hardware and software.
 - Annual Subscription fee: \$1,000
 - One-time hardware *(does not include install): \$2,661
 - Notes: Company does not have an app for both iOS and Android currently. The app also requires the user to open the app and press a button to unlock the door.
- **Rhombus:** This vendor had a local company out of San Marcos that installs their hardware and had them come to the station to do a site visit.
 - Annual Subscription fee: \$985 **(Billed as 3-year subscription for \$2,874)
 - One-time hardware and install: \$15,883.04
 - Notes: This company does have an app that the user just needs to have in their pocket. Company also does security cameras that integrate with the door control system to quickly lookup who is entering doors. This would

require installing their cameras, which can be done at a later time. Key fobs may also be used for users without smart phones.

- **NSS Net Solutions:** This vendor did the access control installs at the Burnet County Sheriff's Office and other government buildings in the City of Burnet. This company recommended and quoted the Avigilon Openpath Hardware and Software.
 - Annual Subscription fee: \$960
 - One-time hardware and install: \$15,400
 - Notes: Openpath software also does camera integration like Rhombus. This would require installing their cameras, which can be done at a later time. Key fobs may also be used for users without smart phones.
- **Bill's Locksmith:** The fire department has utilized Bill's Locksmith over the years. They came out for a site visit on 3/10/25 and a quote is expected but has not yet been received. It took a week for them to respond to my request for a site visit.

Recommendation: I recommend utilizing NSS Net Solutions that has done installs for other agencies in the county. They also install hardware and software that I am familiar with and have worked with in the past. The ability for users to just need to have their mobile phone in their pocket and wave their hand over the sensor makes it faster and easier to access doors. Openpath, and Rhombus, also offer sensors that include a keypad in which users can utilize a code to access the door should they not have their mobile phone with them. This would increase hardware price a little per sensor we choose to go with a keypad. My recommendation would be to make the sensors on the two main doors (Door from front to Admin side by Kelly's office, and door from front into dorm side) include keypads.

Burnet County ESD No. 9
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		02/28/2025		Service Charge	1009 - Operating First United - 1687	
				Service Charge	6112 - Bank Service Charge	-13.00
TOTAL						-13.00
Check	ACH	02/01/2025	Texas Disposal Systems	trash	1009 - Operating First United - 1687	
				trash	6223 - Utilities - Fire Hall	-132.98
TOTAL						-132.98
Check	ACH	02/03/2025	PEC	EMS	1009 - Operating First United - 1687	
				EMS	6221 - Utilities - EMS Station	-228.64
TOTAL						-228.64
Check	ACH	02/03/2025	Adobe Pro DC	ESD Laptop	1009 - Operating First United - 1687	
				ESD Laptop	6190 - Office Supplies/Equipment	-311.63
TOTAL						-311.63
Check	ACH	02/03/2025	BEAM	insurance	1009 - Operating First United - 1687	
				insurance	6600 - *Payroll Expenses	-237.45
TOTAL						-237.45
Check	ACH	02/03/2025	Microsoft 365	ESD Laptop	1009 - Operating First United - 1687	
				ESD Laptop	6190 - Office Supplies/Equipment	-74.36
TOTAL						-74.36
Check	ACH	02/03/2025	San Saba Fire Safety Equipment, Inc	Inv 048091	1009 - Operating First United - 1687	
				PO 4429	6224 - Maintenance & Repairs - EMS	-80.00
TOTAL						-80.00
Check	ACH	02/03/2025	Emergency Solutions, Inc.	Inv 6762	1009 - Operating First United - 1687	
				PO 4430	6175 - Dues & Subscriptions	-408.78
TOTAL						-408.78
Check	ACH	02/03/2025	Lone Star Leadership	fire inspector	1009 - Operating First United - 1687	
				PO 4431	6219 - Training - Member	-250.00
TOTAL						-250.00
Check	ACH	02/03/2025	Kingdom Fire Pros	alarm	1009 - Operating First United - 1687	
				PO 4432	6223 - Utilities - Fire Hall	-54.99
TOTAL						-54.99
Check	ACH	02/03/2025	Heart of Texas Propane	Inv 7018944	1009 - Operating First United - 1687	
				PO 4433	6225 - Maintenance & Repairs - Fire H	-610.50
TOTAL						-610.50
Check	ACH	02/03/2025	Impact Promotional Services	work shirts	1009 - Operating First United - 1687	
				PO 4434	6187 - Firefighting Supplies/Equipment	-300.00
TOTAL						-300.00
Check	ACH	02/04/2025	PayChex	401k	1009 - Operating First United - 1687	
				401k	6600 - *Payroll Expenses	-352.35
TOTAL						-352.35

Burnet County ESD No. 9
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	02/04/2025	Blue Cross Blue Shield	insurance	1009 - Operating First United - 1687	
				insurance	6600 - *Payroll Expenses	-4,139.28
TOTAL						-4,139.28
Check	ACH	02/05/2025	O'Reilly Auto Parts	antifreeze	1009 - Operating First United - 1687	
				PO 4435	6227 - Maintenance & Repairs - Vehicle	-103.94
TOTAL						-103.94
Check	ACH	02/05/2025	Imagine Solutions	phone	1009 - Operating First United - 1687	
				PO 4436	6223 - Utilities - Fire Hall	-166.75
TOTAL						-166.75
Check	ACH	02/05/2025	SARMA	bg check	1009 - Operating First United - 1687	
				PO 4437	6601 - Hiring Expense	-27.50
TOTAL						-27.50
Check	ACH	02/05/2025	PayChex		1009 - Operating First United - 1687	
					6600 - *Payroll Expenses	-80.00
TOTAL						-80.00
Check	ACH	02/06/2025	VFIS of Texas	BURNC-9	1009 - Operating First United - 1687	
				2025-2026	6140 - Insurance - GL, Comm Pkg, D&O	-31,054.00
				2025-2026	6145 - Insurance - Vehicles	-13,231.00
TOTAL						-44,285.00
Check	ACH	02/07/2025	Signs2Go	shirt	1009 - Operating First United - 1687	
				PO 4438	6187 - Firefighting Supplies/Equipment	-27.00
TOTAL						-27.00
Check	ACH	02/07/2025	Bound Tree	baby aspirin	1009 - Operating First United - 1687	
				PO 4439	6187 - Firefighting Supplies/Equipment	-83.81
TOTAL						-83.81
Check	ACH	02/07/2025	Bound Tree	supplies	1009 - Operating First United - 1687	
				PO 4440	6187 - Firefighting Supplies/Equipment	-17.59
TOTAL						-17.59
Check	ACH	02/07/2025	USOXO	oxygen	1009 - Operating First United - 1687	
				PO 4441	6187 - Firefighting Supplies/Equipment	-200.85
TOTAL						-200.85
Check	ACH	02/10/2025	Amazon	mop bucket	1009 - Operating First United - 1687	
				PO 4442	6185 - Supplies & Equipt - Fire Hall	-50.44
TOTAL						-50.44
Check	ACH	02/10/2025	PayChex	401k	1009 - Operating First United - 1687	
				401k	6600 - *Payroll Expenses	-67.30
TOTAL						-67.30
Check	ACH	02/12/2025	PayChex	Inv 21001	1009 - Operating First United - 1687	
				Inv 21001	6600 - *Payroll Expenses	-153.48
TOTAL						-153.48

Burnet County ESD No. 9
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	02/12/2025	PayChex	PR 01/26-02/08/2025	1009 - Operating First United - 1687	
				PR 01/26-02/08/2025	6600 - *Payroll Expenses	-26,438.36
TOTAL						-26,438.36
Check	ACH	02/12/2025	TCFP	FF LC	1009 - Operating First United - 1687	
				PO 4443	6219 - Training - Member	-87.17
TOTAL						-87.17
Check	ACH	02/12/2025	NextCare Urgent Care	bg	1009 - Operating First United - 1687	
				PO 4444	6601 - Hiring Expense	-131.00
TOTAL						-131.00
Check	ACH	02/12/2025	Nation FireFighter Corp	folding sign	1009 - Operating First United - 1687	
				PO 4445	6297 - Fire Prevention Program	-773.20
TOTAL						-773.20
Check	ACH	02/15/2025	BEAM	insurance	1009 - Operating First United - 1687	
				insurance	6600 - *Payroll Expenses	-259.53
TOTAL						-259.53
Check	ACH	02/17/2025	WEX	fuel	1009 - Operating First United - 1687	
				fuel	6228 - Fuel	-1,005.40
TOTAL						-1,005.40
Check	ACH	02/17/2025	Amazon	books	1009 - Operating First United - 1687	
				PO 4446	6187 - Firefighting Supplies/Equipment	-284.97
TOTAL						-284.97
Check	ACH	02/17/2025	O'Reilly Auto Parts	misc supplies	1009 - Operating First United - 1687	
				PO 4447	6185 - Supplies & Equipt - Fire Hall	-157.90
TOTAL						-157.90
Check	ACH	02/17/2025	Lawn Ranger	fire hall	1009 - Operating First United - 1687	
				PO 4448	6225 - Maintenance & Repairs - Fire H	-100.00
TOTAL						-100.00
Check	ACH	02/17/2025	Amazon	periodical	1009 - Operating First United - 1687	
				PO 4462	6219 - Training - Member	-184.28
TOTAL						-184.28
Check	ACH	02/17/2025	Amazon	periodical	1009 - Operating First United - 1687	
				PO 4462	6219 - Training - Member	-88.92
TOTAL						-88.92
Check	ACH	02/21/2025	PEC	fire station	1009 - Operating First United - 1687	
				fire station	6223 - Utilities - Fire Hall	-790.15
TOTAL						-790.15
Check	ACH	02/21/2025	PEC	pump	1009 - Operating First United - 1687	
				pump	6223 - Utilities - Fire Hall	-38.44
TOTAL						-38.44

Burnet County ESD No. 9
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	02/21/2025	Amazon	misc supplies	1009 - Operating First United - 1687	
				PO 4463	6185 - Supplies & Equip - Fire Hall	-136.60
TOTAL						-136.60
Check	ACH	02/21/2025	Amazon	prime	1009 - Operating First United - 1687	
				PO 4464	6170 - Memberships	-179.00
TOTAL						-179.00
Check	ACH	02/21/2025	Texas Public Safety Robotic Summer	Hunt	1009 - Operating First United - 1687	
				PO 4465	6219 - Training - Member	-530.65
TOTAL						-530.65
Check	ACH	02/24/2025	Brown's Garage Doors	EMS bldg service call	1009 - Operating First United - 1687	
				PO 4466	6224 - Maintenance & Repairs - EMS	-150.00
TOTAL						-150.00
Check	ACH	02/24/2025	Lone Star Leadership	Hunt	1009 - Operating First United - 1687	
				PO 4467	6219 - Training - Member	-500.00
TOTAL						-500.00
Check	ACH	02/24/2025	National Registry of EMT	emt cert lc	1009 - Operating First United - 1687	
				PO 4468	6219 - Training - Member	-25.00
TOTAL						-25.00
Check	ACH	02/26/2025	Texas Dept of Motor Vehicles	register renew	1009 - Operating First United - 1687	
				PO 4469	6227 - Maintenance & Repairs - Vehicle	-22.50
				PO 4469	6113 - Square Service Fee	-2.00
TOTAL						-24.50
Check	ACH	02/26/2025	US Postal Service	mail	1009 - Operating First United - 1687	
				PO 4472	6200 - Postage/PO Box	-4.85
TOTAL						-4.85
Check	ACH	02/26/2025	Texas Dept of Motor Vehicles	renewal	1009 - Operating First United - 1687	
				PO 4473	6227 - Maintenance & Repairs - Vehicle	-15.00
				PO 4473	6113 - Square Service Fee	-2.00
TOTAL						-17.00
Check	ACH	02/26/2025	Discount Tire	SC91 4 tires	1009 - Operating First United - 1687	
				PO 4474	6227 - Maintenance & Repairs - Vehicle	-1,273.12
TOTAL						-1,273.12
Check	ACH	02/26/2025	PayChex	Inv 22401	1009 - Operating First United - 1687	
				Inv 22401	6600 - *Payroll Expenses	-157.00
TOTAL						-157.00
Check	ACH	02/26/2025	PayChex	PR 02/09-02/22-2025	1009 - Operating First United - 1687	
				PR 02/09-02/22-2025	6600 - *Payroll Expenses	-28,285.60
TOTAL						-28,285.60
Check	ACH	02/28/2025	Clifford Power	annual gen set	1009 - Operating First United - 1687	
				PO 4476	6224 - Maintenance & Repairs - EMS	-787.50
TOTAL						-787.50

Burnet County ESD No. 9
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	02/28/2025	Verizon	laptops	1009 - Operating First United - 1687	
				laptops	6187 - Firefighting Supplies/Equipment	-227.94
TOTAL						-227.94
Check	2184	02/01/2025	Marble Falls Area EMS	Inv 2810	1009 - Operating First United - 1687	
				amb	6290 - EMS Service Contract	-50,000.00
TOTAL						-50,000.00
Check	2185	02/01/2025	Logan Consulting Services, Inc.	Inv 25-02	1009 - Operating First United - 1687	
				ESD	6160 - Contract Business Manager	-1,133.00
				SFR	6165 - Accounting Services SFR	-2,644.00
TOTAL						-3,777.00
Check	2186	02/19/2025	Alliance Safety & Fire Protection	inv 62150	1009 - Operating First United - 1687	
				sprinkler service PO 4423	6225 - Maintenance & Repairs - Fire H	-1,323.00
TOTAL						-1,323.00
Check	2187	02/19/2025	San Saba Fire Safety Equipment, Inc	servie call	1009 - Operating First United - 1687	
				PO 4427	6225 - Maintenance & Repairs - Fire H	-160.00
TOTAL						-160.00
Check	2188	02/19/2025	Short Electronics	misc repairs B91,92,94,SC91	1009 - Operating First United - 1687	
				inv 530012 PO 4425	6227 - Maintenance & Repairs - Vehicle	-493.20
				inv 530013 PO 4426	6227 - Maintenance & Repairs - Vehicle	-769.36
TOTAL						-1,262.56
Check	2189	02/19/2025	Lawn Ranger	Inv 8076945	1009 - Operating First United - 1687	
				mow EMS PO 4425	6224 - Maintenance & Repairs - EMS	-340.00
TOTAL						-340.00
Check	2190	02/19/2025	TIB, National Association	Pmt #4	1009 - Operating First United - 1687	
				principal payment 2025	6260 - Capital Funding	-151,589.99
				interest on reno note	6189 - Interest Expense	-6,472.05
TOTAL						-158,062.04