



**MINUTES OF OPEN MEETING OF  
BOARD OF COMMISSIONERS BURNET COUNTY ESD NO. 9  
December 18, 2024**

1. Commissioner Bruett called the meeting of the Board of Commissioners of Burnet County ESD No. 9 (BCESD9) to order at 6:00 pm with Commissioner's Hischar, Steele, and Price present.

Also, in attendance were Derrick Curtis (Fire Marshall) Starla McLaurin (Operations Director, Marble Falls Area EMS), Anthony Franks, Brandon Custer, (Firefighters), David Bailey, Johnny Bindseil and M Logan (Logan Consulting).

2. Pledges to the flags of the United States and the State of Texas were recited.
3. Commissioner Hischar gave an invocation.
4. Public Comments – Commissioner Price spoke.
5. Approval of prior meeting minutes – Commissioner Hischar made the motion to accept the minutes from November 20, 2024, regular meeting as amended and was seconded by Commissioner Price. The motion passed unanimously.
6. Monthly Reports
  - a) MFAEMS Operations – Starla McLaurin stated it was a busy month. November saw 34 calls with 19 being transported.
  - b) Fire Operations Report – November report attached.
  - c) Fire Prevention Report – November report attached.

7. Treasurer's Report

- a) BCESD9 Financial Review - Financial Review was given by Commissioner Hischar. November 2024 Income \$201,269.89 and Expenses \$131,543.43 with a net surplus \$68,726.43. Total Cash in all accounts \$3,081,752.31. A motion to accept the financial reports from November was made by Commissioner Hischar and seconded by Commissioner Steele. The motion passed unanimously. Ms. Logan reviewed the November TexPool report with all commissioners.
- b) Approval of any pending disbursements - The paid November disbursements were reviewed with Commissioner Hischar moving approval, seconded by Commissioner Price. The motion passed unanimously. November check detail attached.

8. Discussion and possible action regarding BCESD#9 year-end performance reviews – Commissioner Bruett made the motion to form a Performance Review Committee with her and Commissioner Hischar and was seconded by Commissioner Hischar. The motion passed unanimously.

9. Discussion and possible action regarding BCESD#9 hiring practices – After discussion, it was stated that hiring policies need to be put into place. Ms. Logan stated she might have a file and would forward to Commissioner Bruett. Ms. Logan also stated that a Human Resource professional would be beneficial at this point and would forward information to Commissioner Bruett with known references. No further action taken.

10. Standing Committee Reports –

- a). Budget & Finance Committee – None
- b). Strategic Planning Committee – Water availability is still a topic of conversation with no action taken.

11. Executive Session – The board went into Executive Session at 6:51pm. No action was taken in Executive Session. The board came out of Executive Session at 7:01 pm. Commissioner Bruett made the motion to engage with outside consultants during the performance review process as necessary and was seconded by Commissioner Hischar. The motion passed unanimously.

12. Adjourn – There being no further business Commissioner Bruett adjourned at 7:02 pm.

Attest: Wendy L Steel

Approved: 



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**Monthly Report for November, 2024**  
**To: Burnet County ESD #9 Commissioners**

**From:**

**Lark Camacho – Fire Operations Chief**  
**BCESD NO9 Spicewood Fire Rescue**

**December 18, 2024**

<b>Summary Report</b>	
<b>Calls for Service ( 47 ) total</b>	
Calls for Medical: ( 26 ) Average response for ( 10.16 ) Extended Times: ( 1 ) 105 Cedar Mountain Summit Springs	Calls for Fire/Non-Medical: ( 21 ) Average response time for ( 6.35 ) mins. Mutual Aide: ( 1 ) Calls 8201 FM 1431 Granite Shoals
<b>Staffing:</b>	
<b>Updated Current Roster: ( 5 ) Full Timers, ( 24 ) Part Timers, ( 4 ) Volunteers</b>	
<b>Administrative:</b>	
<ul style="list-style-type: none"> <li>-Hired 1 New Full Time, Lost 1 New Full Time. 6 Full Time Applications</li> <li>-Process in Hiring 2 New Part Time.</li> <li>-Proposed plans for assigning Shift Lead Supervisors per each shift (+.50 hr. addl.)</li> </ul>	
<b>Community Outreach/Visits/Meetings</b>	
<ul style="list-style-type: none"> <li>-Fire Chief Monthly Meetings: Discusses Personnel Roster Updates</li> <li>-Marble Falls Comm Partner Monthly Meetings: Canceled</li> <li>-Barton Creek Annual POA Meeting Dec. 8 –Spokesperson Chief Camacho ESD9</li> </ul>	
<b>Training-</b>	
<ul style="list-style-type: none"> <li>-Total Training Hours for August: ( 14 ) Hours</li> <li>-Shift Training with Pedernales Fire Dept. Month of November.</li> <li>-Engineer Operations 2 FT Responders attended. Dec. 6<sup>th</sup> at Granite Shoals</li> <li>-2 FT Members taking Fire Instructor I Courses... Starts Now</li> </ul>	
<b>Apparatus/Equipment</b>	
<ul style="list-style-type: none"> <li>-No major concerns at this time</li> <li>-Future Apparatus to be discussed upcoming Strategic Financial Meetings.</li> </ul>	
<b>Facilities</b>	
<ul style="list-style-type: none"> <li>-Ems Building: Security Lights Out - Fixed</li> <li>-Water Availability; Future Water Plans for the Station.</li> </ul>	

	<b>MONTHLY REPORT FOR November 2024</b>
<b>To:</b>	<b>Burnet County ESD 9 Commissioners</b>
<b>From:</b>	<b>Derrick Curtis Fire Marshal/HOD Burnet County ESD 9</b>

**Inspections/ Permits issued**

**Annual Inspections: 0**                      **Re-inspections: 0**  
**Fire Protection Systems: 1**              **Foster Home Inspections: 0**  
**Complaint Response: 0**                  **Permits Issued: 6 approved, 4 under review, 16 pending.**  
**Change of Occupancy: 0**                **Knox box: (15 - boxes, 28 – gate switch, 3 – pad locks)**

**Plan Review**

**Completed plan reviews:**  
Commercial Kitchen Hood System- Foodies 71  
Iron Wolf Distillery sprinkler room construction being built, along with plumbing to/from water source.  
**Permitted Square footage: 696,000**

**Meetings**

**POA/HOA Meetings: 0**                      **Pre-Development Meetings: 10**  
**Professional Meetings: 20**                **Development phone conversations: 40**

**Site Visits**

**Canyon Ranch, Thomas Ranch, Corner Stone Church, Spicewood Super Storage**

**Training**

**Updates**

Travis Landing CR410 & CR410A: 90 sites, 80% complete  
Rees Landing CR404 & Electric: 50 Sites, 5 homes built  
Canyon West HWY 71: 1100 sites  
Thomas Ranch 3500 sites, 500-600 in ESD 9 (first site plan approved)  
2035 CR 410: 4 lots preliminary plans  
Lake Travis Ranch Estates CR404: 40 sites conceptual plans  
Convenience Store HWY 71 & Greg Dr.: final inspection coming soon.  
122 Shoreline site plan approved; Suppression tank permit pending submission. (Seeking final approval from County Commissioners Court)  
Atomic warehouse business campus, starting to do final inspections. (New tenants signing contracts.)  
Haynie Flat RD & Paleface (16 multi story duplexes) (waiting for something from LCRA and will then seek out permits)  
Canyon Ranch site work to begin April 1, 2024, 6 Building permits approved, 4 pending, 11 sprinkler system permits pending, residential phase 3 phase, 120 house.  
Corner Stone Church ( HWY 71) Permit issued, met with and applying for temp building while main church is built.  
A-Affordable Storage RV Boat storage 30% complete  
Spicewood Super Storage new building on HWY 71 complete, pending final inspection.  
Iron Wolf distillery status changed to under review  
K & G Industrial LLC building 3 completed, pending final inspection.  
MRP-SAP LLC completed.  
Spicewood Garden 62 mobile home sites phase 1, phase 2 is HWY 71 commercial project.  
NEW Subdivision on CR 404 south of LCRA (Pending)  
Spicewood Ridge Storage ( CR 410)

**Burnet County ESD No. 9**  
**Check Detail**  
**November 2024**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	11/01/2024	Corix Utilities	water	1009 - Operating First United - 1687	
				water	6221 - Utilities - EMS Station	-109.00
TOTAL						-109.00
Check	ACH	11/01/2024	Amazon	supplies	1009 - Operating First United - 1687	
				PO 4078	6190 - Office Supplies/Equipment	-104.46
TOTAL						-104.46
Check	ACH	11/01/2024	Amazon	coffee	1009 - Operating First United - 1687	
				coffee	6190 - Office Supplies/Equipment	-23.27
TOTAL						-23.27
Check	ACH	11/01/2024	Emergency Solutions, Inc.	response master	1009 - Operating First United - 1687	
				PO 4081	6175 - Dues & Subscriptions	-410.82
TOTAL						-410.82
Check	ACH	11/01/2024	Imagine Solutions	telephone	1009 - Operating First United - 1687	
				PO 4082	6223 - Utilities - Fire Hall	-166.75
TOTAL						-166.75
Check	ACH	11/01/2024	Uniform Warehouse	pants	1009 - Operating First United - 1687	
				PO 4083	6187 - Firefighting Supplies/Equipment	-122.77
TOTAL						-122.77
Check	ACH	11/01/2024	SARMA	BG checks	1009 - Operating First United - 1687	
				PO 4084	6601 - Hiring Expense	-276.00
TOTAL						-276.00
Check	ACH	11/03/2024	PEC	EMS	1009 - Operating First United - 1687	
				EMS	6221 - Utilities - EMS Station	-465.64
TOTAL						-465.64
Check	ACH	11/03/2024	Kingdom Fire Pros	alarm monitor	1009 - Operating First United - 1687	
				PO 4078	6223 - Utilities - Fire Hall	-54.99
TOTAL						-54.99
Check	ACH	11/05/2024	PayChex		1009 - Operating First United - 1687	
					6600 - *Payroll Expenses	-244.45
TOTAL						-244.45
Check	ACH	11/05/2024	PayChex	Inv 7061796	1009 - Operating First United - 1687	
				Inv 7061796	6600 - *Payroll Expenses	-80.00
TOTAL						-80.00
Check	ACH	11/06/2024	PayChex	PR 10/20-11/02/2024	1009 - Operating First United - 1687	
				PR 10/20-11/02/2024	6600 - *Payroll Expenses	-22,659.37
TOTAL						-22,659.37
Check	ACH	11/06/2024	PayChex		1009 - Operating First United - 1687	
					6600 - *Payroll Expenses	-90.12
TOTAL						-90.12
Check	ACH	11/06/2024	BEAM	insurance	1009 - Operating First United - 1687	
				insurance	6600 - *Payroll Expenses	-314.75
TOTAL						-314.75

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Check	ACH	11/06/2024	Kingdom Fire Pros	VOID: security GJE, RGJE created on 01/03/2025	1009 - Operating First United - 1687	
TOTAL						0.00
Check	ACH	11/06/2024	USOXO	cylinders	1009 - Operating First United - 1687	
				PO 4085	6187 - Firefighting Supplies/Equipment	-200.85
TOTAL						-200.85
Check	ACH	11/06/2024	Alert-All	pink fire helmets	1009 - Operating First United - 1687	
				PO 4086	6297 - Fire Prevention Program	-67.50
TOTAL						-67.50
Check	ACH	11/06/2024	WPSG	badges	1009 - Operating First United - 1687	
				PO 4087	6187 - Firefighting Supplies/Equipment	-715.26
TOTAL						-715.26
Check	ACH	11/06/2024	PayChex	odd payroll accounting	1009 - Operating First United - 1687	
				was refunded	6600 - *Payroll Expenses	-956.61
TOTAL						-956.61
Check	ACH	11/07/2024	Corix Utilities	water	1009 - Operating First United - 1687	
				water	6221 - Utilities - EMS Station	-215.74
TOTAL						-215.74
Check	ACH	11/11/2024	Lawn Ranger	Inv 8076915	1009 - Operating First United - 1687	
				PO 4089	6225 - Maintenance & Repairs - Fire H	-150.00
TOTAL						-150.00
Check	ACH	11/11/2024	Kalahari Resort	SAFE-D Conf LC	1009 - Operating First United - 1687	
				PO 4091	6219 - Training - Member	-195.00
TOTAL						-195.00
Check	ACH	11/11/2024	Lawn Ranger	fire hall mow	1009 - Operating First United - 1687	
				PO 4090	6225 - Maintenance & Repairs - Fire H	-100.00
TOTAL						-100.00
Check	ACH	11/11/2024	Heart of Texas Propane	Inv 6553318	1009 - Operating First United - 1687	
				PO 4092	6225 - Maintenance & Repairs - Fire H	-344.66
TOTAL						-344.66
Check	ACH	11/11/2024	SAFE-D	LC conference	1009 - Operating First United - 1687	
				PO 4093	6219 - Training - Member	-295.00
TOTAL						-295.00
Check	ACH	11/11/2024	Verizon	laptops	1009 - Operating First United - 1687	
				laptops	6187 - Firefighting Supplies/Equipment	-227.94
TOTAL						-227.94
Check	ACH	11/11/2024	Blue Cross Blue Shield	ins	1009 - Operating First United - 1687	
				ins	6600 - *Payroll Expenses	-2,759.52
TOTAL						-2,759.52
Check	ACH	11/14/2024	Amazon	supplies	1009 - Operating First United - 1687	
				PO 4094	6190 - Office Supplies/Equipment	-421.94
TOTAL						-421.94

**Burnet County ESD No. 9**  
**Check Detail**  
**November 2024**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	11/14/2024	Texas Commission on Fire Protection	exam LC	1009 - Operating First United - 1687	
				PO 4095	6219 - Training - Member	-55.00
				PO 4095	6113 - Square Service Fee	-1.49
TOTAL						-56.49
Check	ACH	11/14/2024	Texas Commission on Fire Protection	exam LC	1009 - Operating First United - 1687	
				PO 4096	6219 - Training - Member	-55.00
				PO 4096	6113 - Square Service Fee	-1.49
TOTAL						-56.49
Check	ACH	11/14/2024	NextCare Urgent Care	physical	1009 - Operating First United - 1687	
				PO 4097	6601 - Hiring Expense	-1,310.00
TOTAL						-1,310.00
Check	ACH	11/14/2024	Spicewood General Store	tide pods	1009 - Operating First United - 1687	
				PO 4369	6187 - Firefighting Supplies/Equipment	-25.29
TOTAL						-25.29
Check	ACH	11/14/2024	TCFP	LC Cert	1009 - Operating First United - 1687	
				PO 4371	6219 - Training - Member	-85.00
				PO 4371	6113 - Square Service Fee	-2.17
TOTAL						-87.17
Check	ACH	11/14/2024	TCFP	Cert LC	1009 - Operating First United - 1687	
				PO 4370	6219 - Training - Member	-30.00
				PO 4370	6113 - Square Service Fee	-0.93
TOTAL						-30.93
Check	ACH	11/14/2024	Blue Cross Blue Shield	insurance	1009 - Operating First United - 1687	
				insurance	6600 - *Payroll Expenses	-689.88
TOTAL						-689.88
Check	ACH	11/14/2024	PayChex	inv 2024110401	1009 - Operating First United - 1687	
				inv 2024110401	6600 - *Payroll Expenses	-167.56
TOTAL						-167.56
Check	ACH	11/17/2024	WinStar Insurance Group	Inv 15657	1009 - Operating First United - 1687	
				Accident/Sickness	6142 - Insurance - Workers Comp	-2,624.00
TOTAL						-2,624.00
Check	ACH	11/20/2024	PayChex	PR 11/03-11/16/24	1009 - Operating First United - 1687	
				PR 11/03-11/16/24	6600 - *Payroll Expenses	-26,930.34
TOTAL						-26,930.34
Check	ACH	11/20/2024	PEC	fire dtation	1009 - Operating First United - 1687	
				fire dtation	6223 - Utilities - Fire Hall	-580.04
TOTAL						-580.04
Check	ACH	11/20/2024	PEC	pump	1009 - Operating First United - 1687	
				pump	6223 - Utilities - Fire Hall	-38.44
TOTAL						-38.44
Check	ACH	11/20/2024	Lone Star Leadership	training ZW	1009 - Operating First United - 1687	
				PO 4099	6219 - Training - Member	-250.00
TOTAL						-250.00

**Burnet County ESD No. 9**  
**Check Detail**  
**November 2024**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	11/20/2024	O'Reilly Auto Parts	DEF	1009 - Operating First United - 1687	
				PO 4100	6227 - Maintenance & Repairs - Vehicle	-118.98
TOTAL						-118.98
Check	ACH	11/20/2024	Justice Pest Services	pest	1009 - Operating First United - 1687	
				PO 4351	6225 - Maintenance & Repairs - Fire H	-190.37
TOTAL						-190.37
Check	ACH	11/20/2024	Justice Pest Services	pest	1009 - Operating First United - 1687	
				PO 4352	6224 - Maintenance & Repairs - EMS	-183.42
TOTAL						-183.42
Check	ACH	11/20/2024	PayChex		1009 - Operating First United - 1687	
					6600 - *Payroll Expenses	-66.88
TOTAL						-66.88
Check	ACH	11/20/2024	WEX		1009 - Operating First United - 1687	
					6228 - Fuel	-853.26
TOTAL						-853.26
Check	ACH	11/20/2024	Amazon	paper	1009 - Operating First United - 1687	
				PO 4353	6187 - Firefighting Supplies/Equipment	-137.00
TOTAL						-137.00
Check	ACH	11/25/2024	Impact Promotional Services	Inv 108900	1009 - Operating First United - 1687	
				PO 4360	6187 - Firefighting Supplies/Equipment	-275.75
TOTAL						-275.75
Check	ACH	11/25/2024	Lawn Ranger	mow fire hall	1009 - Operating First United - 1687	
				pO 4362	6225 - Maintenance & Repairs - Fire H	-100.00
TOTAL						-100.00
Check	ACH	11/25/2024	Walmart	holiday party	1009 - Operating First United - 1687	
				PO 4363	6185 - Supplies & Equipt - Fire Hall	-271.85
TOTAL						-271.85
Check	ACH	11/25/2024	Amazon	supplies	1009 - Operating First United - 1687	
				PO 4364	6185 - Supplies & Equipt - Fire Hall	-39.88
TOTAL						-39.88
Check	ACH	11/25/2024	Amazon	misc supplies	1009 - Operating First United - 1687	
				PO 4365	6185 - Supplies & Equipt - Fire Hall	-196.02
TOTAL						-196.02
Check	ACH	11/27/2024	Amazon	twin mattress 3	1009 - Operating First United - 1687	
				PO 4366	6187 - Firefighting Supplies/Equipment	-509.94
TOTAL						-509.94
Check	ACH	11/27/2024	Burnet County Tax Assessor	tags SC91	1009 - Operating First United - 1687	
				PO 4367	6227 - Maintenance & Repairs - Vehicle	-7.50
				PO 4367	6113 - Square Service Fee	-2.00
TOTAL						-9.50
Check	ACH	11/27/2024	Mustang Lube Center	SC91 oil change	1009 - Operating First United - 1687	
				PO 4368	6227 - Maintenance & Repairs - Vehicle	-182.56
TOTAL						-182.56

**Burnet County ESD No. 9**  
**Check Detail**  
**November 2024**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	2157	11/01/2024	Marble Falls Area EMS	Inv 2780	1009 - Operating First United - 1687	
				as per contract	6290 - EMS Service Contract	-50,000.00
TOTAL						-50,000.00
Check	2158	11/01/2024	Logan Consulting Services, Inc.	Inv 25-11	1009 - Operating First United - 1687	
				as per contract	6160 - Contract Business Manager	-1,133.00
				as per contract	6165 - Accounting Services SFR	-2,644.00
TOTAL						-3,777.00
Check	2159	11/20/2024	Lawn Ranger	Inv 8076863	1009 - Operating First United - 1687	
				mow	6224 - Maintenance & Repairs - EMS	-340.00
TOTAL						-340.00
Check	2160	11/20/2024	Alliance Safety & Fire Protection	Inv 61092	1009 - Operating First United - 1687	
				PO 4061	6225 - Maintenance & Repairs - Fire H	-2,005.00
TOTAL						-2,005.00
Check	2161	11/20/2024	Generator Field Service LLC	Inv 8814	1009 - Operating First United - 1687	
				PO 4063	6225 - Maintenance & Repairs - Fire H	-1,597.46
TOTAL						-1,597.46
Check	2162	11/20/2024	Generator Field Service LLC	Inv 8815	1009 - Operating First United - 1687	
				PO 4062	6225 - Maintenance & Repairs - Fire H	-2,679.55
TOTAL						-2,679.55
Check	2163	11/20/2024	Robert Price	4 hours training	1009 - Operating First United - 1687	
				SAFE-D	6220 - Training - Commissioners	-81.64
TOTAL						-81.64
Check	2164	11/20/2024	SAFE-D	Inv 5070	1009 - Operating First United - 1687	
				new renewal rate	6170 - Memberships	-2,316.67
TOTAL						-2,316.67